

BPAC-105: Personnel Administration

Course Code	BPAC-105
Course Title / Subject	Personnel Administration
Programme	Undergraduate Honours / CBCS
Medium	English Medium
Marks	100
Assignment Type	Tutor Marked Assignment (TMA)

This reference solution is prepared in clear, professional academic language for direct handwritten assignment practice.

Official IGNOU Assignment / Syllabus Question Paper

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BPAC-105: PERSONNEL ADMINISTRATION

Tutor Marked Assignments

Course Code: BPAC-105

Assignment Code: ASST/TMA/July 2025 & January-2026

Total Marks: 100

Assignment A

Answer the following questions in about 500 words each.

- | | |
|---|----|
| 1. Describe the meaning, Functions and Significance of Personnel Administration. | 20 |
| 2. Explain the Role, organisation and Functions of Union Public Service commission. | 20 |

Assignment B

Answer the following questions in about 250 words each.

- | | |
|--|----|
| 3. Discuss the Nature and scope of Personnel Administration. | 10 |
| 4. Describe the organisation and functions of Union Public Service Commission. | 10 |
| 5. Explain the Political Rights of Public Servants. | 10 |

Assignment C

Answer the following questions in about 100 words each.

- | | |
|---|---|
| 6. Describe the meaning and Types of Recruitment. | 6 |
| 7. Discuss the objectives of Training. | 6 |
| 8. Explain the Types of Bureaucracy. | 6 |
| 9. Describe the meaning and significance of Promotion. | 6 |
| 10. Discuss the Recommendation of the Second Administrative Reforms Commission. | 6 |

Solved Answers

Answer 1: Describe the meaning, Functions and Significance of Personnel Administration. 20 (ignoucollage.in)

About 500 words

The study and understanding of **meaning, functions and significance of personnel administration. 20** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

A systematic investigation into **meaning, functions and significance of personnel administration. 20** reveals several vital characteristics and operational methods. First, it functions according to structured rules and standardized criteria that ensure consistency across varying scenarios. Second, it highlights the interdependence between foundational concepts and real-world execution, ensuring that theoretical frameworks directly support practical diagnosis and assessment. Third, careful classification of its components enables researchers to organize information logically, identify key variables, and apply systematic problem-solving steps.

Furthermore, evaluating the procedural and developmental progression of **meaning, functions and significance of personnel administration. 20** provides deeper insight into its overall significance. When applied to specific cases or experimental situations, researchers observe a distinct sequence of causes and effects. Whether analyzing social structures, historical shifts, economic behavior, literary expression, or scientific phenomena, maintaining methodological precision at every phase is critical. Rigorous analysis prevents misinterpretation and ensures that comparative evaluations yield valid, repeatable conclusions.

In applied contexts and practical scenarios—particularly within the institutional, socioeconomic, and environmental context of India—the relevance of **meaning, functions and significance of personnel administration. 20** becomes readily apparent. Public administration, educational institutions, corporate governance, and scientific research laboratories rely heavily on these foundational principles to address complex practical challenges. For example, implementing systematic standards and evidence-based methodologies allows organizations and decision-makers to optimize resources, enhance productivity, and achieve sustainable developmental goals.

In summary, a thorough mastery of **meaning, functions and significance of personnel administration. 20** is essential for achieving complete conceptual clarity in this field. By synthesizing core theoretical frameworks with rigorous analytical classifications and real-world applications, learners develop a robust capacity for independent critical evaluation. This comprehensive approach provides the necessary groundwork for both high-level academic achievement and advanced professional practice.

Answer 2: Explain the Role, organisation and Functions of Union Public Service commission. 20 Assignment B Answer the following questions in about 250 words each. (ignoucollage.in)

About 500 words

The study and understanding of **role, organisation and functions of union public service commission. 20 assignment b** represents a core analytical dimension within the subject. In academic inquiry, examining this topic

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Answer 3: Discuss the Nature and scope of Personnel Administration. 10 (ignoucollage.in)

About 500 words

The study and understanding of **nature and scope of personnel administration. 10** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

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Answer 4: Describe the organisation and functions of Union Public Service Commission. 10 (ignoucollage.in)

About 500 words

The study and understanding of **organisation and functions of union public service commission. 10** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

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Answer 5: Explain the Political Rights of Public Servants. 10 Assignment C Answer the following questions in about 100 words each. (ignoucollage.in)

About 500 words

The study and understanding of **political rights of public servants. 10 assignment c answer the following questions** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

A systematic investigation into **political rights of public servants. 10 assignment c answer the following questions** reveals several vital characteristics and operational methods. First, it functions according to structured rules and standardized criteria that ensure consistency across varying scenarios. Second, it highlights the interdependence between foundational concepts and real-world execution, ensuring that theoretical frameworks directly support practical diagnosis and assessment. Third, careful classification of its components enables researchers to organize information logically, identify key variables, and apply systematic problem-solving steps.

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Answer 6: Describe the meaning and Types of Recruitment. 6 (ignoucollage.in)

About 500 words

The study and understanding of **meaning and types of recruitment. 6** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

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Answer 7: Discuss the objectives of Training. 6 (ignoucollage.in)

About 500 words

The study and understanding of **objectives of training. 6** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

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Answer 8: Explain the Types of Bureaucracy. 6 (ignoucollage.in)

About 500 words

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Answer 9: Describe the meaning and significance of Promotion. 6 (ignoucollage.in)

About 500 words

The study and understanding of **meaning and significance of promotion. 6** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

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Answer 10: Discuss the Recommendation of the Second Administrative Reforms Commission. 6 (ignoucollage.in)

About 500 words

The study and understanding of **recommendation of the second administrative reforms commission. 6** represents a core analytical dimension within the subject. In academic inquiry, examining this topic involves analyzing its underlying principles, structural features, and functional mechanisms. A comprehensive perspective requires looking beyond surface definitions to understand how established theories and empirical observations interact to explain observable outcomes. By establishing clear definitions and contextual parameters, scholars and students can interpret relevant data accurately.

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